


Office of Financial Services	Issue Date: August 1, 2018
Title: Purchase of Restricted Items Policy	Submitted by: Procurement Services
Revised Date:	Approved by: Dr. T. Dwayne McCay, President 

Purchase of Restricted Items Policy

This policy defines restricted items and the guidelines that must be followed for such purchases.

In the course of their work, University staff, faculty and students routinely use a variety of potentially hazardous materials, safety-critical equipment, radioactive materials, vertebrate animals, and controlled substances in research. The University permits these uses, but only with oversight to ensure safety and compliance with relevant restrictions and regulatory requirements. In addition to the rules governing

involves special rules. University personnel are responsible for following the appropriate procedures defined by this policy.

Due to their critical nature, restricted items may only be ordered in Durham, Columbia, or...

chemicals, select agents as defined by CDC/USDA, other human pathogens and other high hazard

compounds.

exposure, or require authorization for use prior to acquisition, and therefore may only be ordered and used by groups whose facility, safety equipment, and training so prepare them. Purchases of these items must be made through a Purchase Order to facilitate order tracking and approval.

Safety Critical Equipment

Prescription Drugs, Medical Gases, and Controlled Substances

Definition: Prescription drugs and medical gases, and controlled substances covered by this policy are substances used in teaching, research, and testing that are overseen by the Florida Department of

Purchasing:

Business Regulation (DBPR) and listed by the US Department of Justice (DOJ) and Drug Enforcement

Administration (DEA), respectively.

Because it is illegal for individuals to possess prescription drugs and medical gases without a valid prescription from a licensed practitioner, and the Florida law recognizes instances where possession